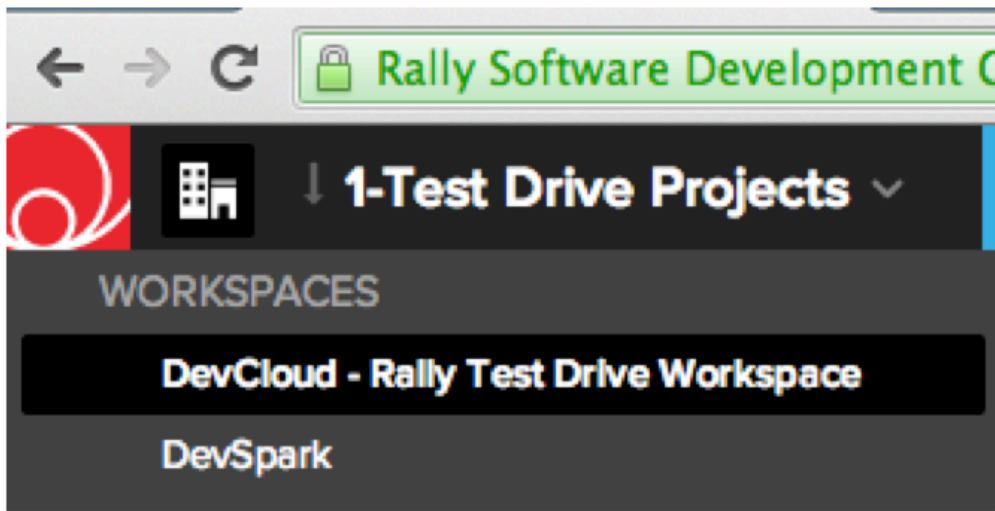# Rally ALM FAQ

Rally ALM FAQ

Users are being added to my workspace without my approval, help!

It is likely that you have inadvertently made your workspace a default workspace, meaning all users in Rally will automatically receive permissions in the project, and subsequently be able to make changes in it. To see if this is the case, go to the administration tools button at the top right of your screen, and find your workspace under the Workspaces & Projects tab. Edit your project, and find the "Default project access for new users" section, then make sure it is set to "No Access" in the drop-down menu. Always be careful when managing permissions in your workspace!
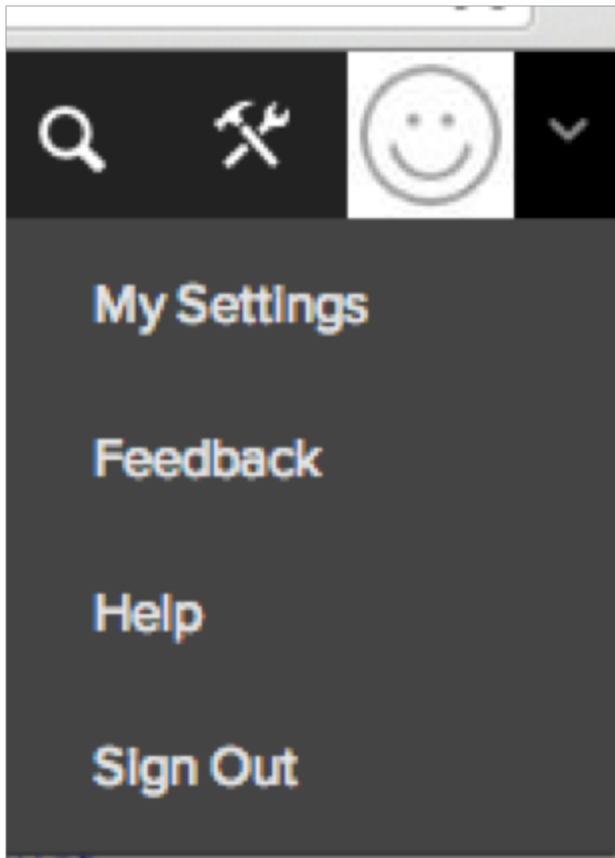
How to Switch Workspaces?

There is a workspace chooser in the upper left-hand corner of Rally, select the right workspace from the list of workspaces.
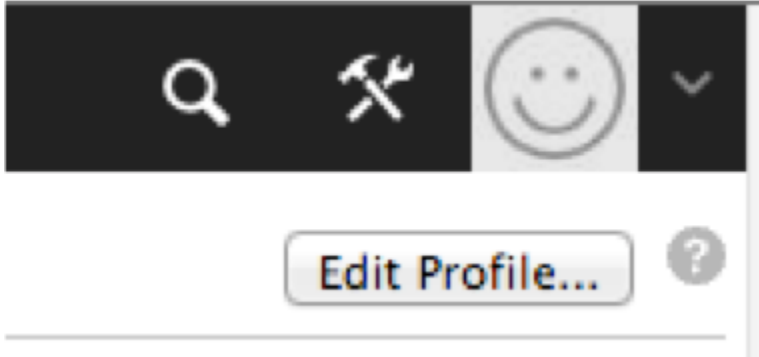

 If you do not see the right workspace, it's possible you do not have the permissions to the workspace/projects int he workspace. Request the project admin to give you access.

How to set your default workspace and project in your profile?

Use the dropdown menu to the right of your profile picture, in the upper right-hand corner of the subscription, and choose "Profile Settings"

Click **Edit Profile**.

In the "Settings" section, you will find a dropdown list for Default workspace/project. Select the appropriate project.

Click **Save and close**.

Which URL should I use with Rally Excel Connector settings?

Please use the following URL and make sure to select SSO option

https://sso.rallydev.com/sp/startSSO.ping?PartnerIdpId=gefssprd&TargetResource=https://rally1.rallydev.com/slm/j_sso_security_check?noRedirect=true

More information on Rally Add-in Excel: https://help.rallydev.com/rally-add-excel

How do I delete unused Rally Projects?

You cannot delete workspaces and projects. Instead, edit the workspace or project and set the State to Closed. Once the workspace or project is closed, it will remain intact, but will no longer display in the drop-down list on the navigation bar. Changes to workspaces are recorded in the revision history.

More information found at https://help.rallydev.com/customize-your-workspace

For further help, please contact Rally support.

Who has permissions to add new users to the Rally subscription?

New users request should go through ServiceNow Rally User Request workflow. Click here to submit the request.

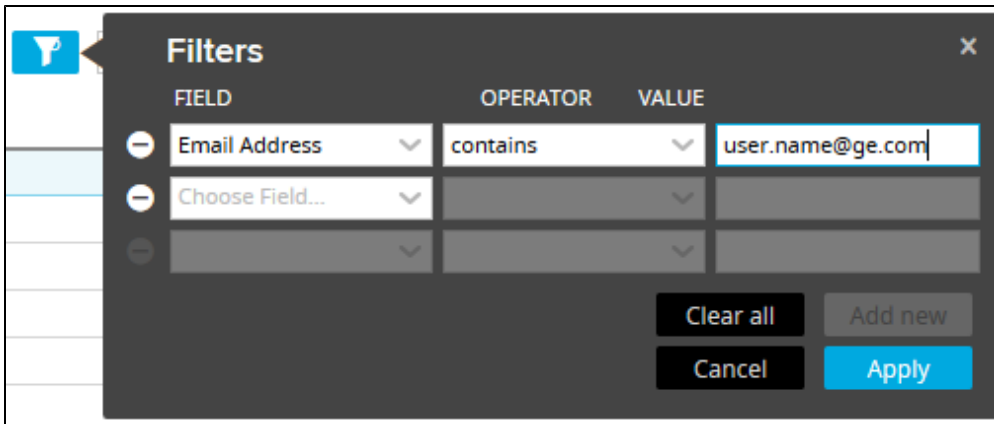## Who has permissions to add existing users to project?

Rally Workspace admin/ Project admins have permissions to add existing users in Rally subscription to their projects.

How to add an existing user to a Rally workspace or project?

Adding User to workspace
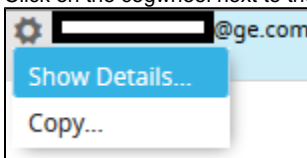
Only workspace admins can add users to the workspace.

1. Make sure you're in the admin screen (The tools next to the your picture should be highlighted blue)
2. Click on the **User** tab
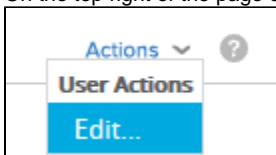3. Click the **Filter** icon

a. Under **Field** select **Email Address**
b. Under **Operator** select **contains,** if nothing comes up try selecting **=**
c. Under **Value** input the user's **GE e-mail**

4. Hit **Apply**

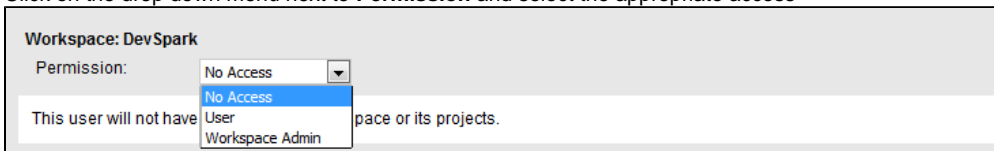5. Click on the cogwheel next to the user's e-mail and select **Show Details...**

6. On the top right of the page click on **Actions** and select **Edit...**

7. Scroll down to the workspace you would like to give access to
8. Click on the drop down menu next to **Permission** and select the appropriate access

9. If you grant the user **Workspace Admin** access that's it, hit **Save & Close**
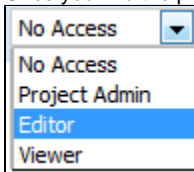
> ⚠ If you grant them **User** access you'll get a list of projects in the workspace
> You'll have to grant the user access to one of the projects

Adding User to project

1. Give user **User** access to workspace (Steps above)
2. Make your way to desired project, click the **+** next to the project name to show all sub projects

Project	Permission	Team Member
⊞⊟ Project		
− DevSpark	No Access ▾	☐
+ AVIATION	No Access ▾	☐
+ CAPITAL	No Access ▾	☐
+ CORPORATE	No Access ▾	☐
+ ENERGY MANAGEMENT	No Access ▾	☐
+ HEALTHCARE	No Access ▾	☐
+ Home and Business	No Access ▾	☐
+ OIL AND GAS	No Access ▾	☐
+ POWER AND WATER	No Access ▾	☐
+ SWCOE	No Access ▾	☐
+ TRANSPORTATION	No Access ▾	☐

3. Once you find the project you're looking for, click the drop down menu on the far right and grant the appropriate permissions

4. If you grant them **User** or **Viewer** access make sure you check the box next to the drop down menu

5. Hit **Save & Close**

Which Browsers are supported or recommend for Rally?

Please ref to Rally's Browser Support for information on this.

How secure is Rally?

Rally ALM is provided as a SaaS application hosted by Rally. It is integrated with GE SSO for security. GE performed a third party compliance assessment (#87151015.) More information can be found here: Rally Software Security Statement.

How much does Rally cost?

Please find pricing for all build.GE (DevCloud) services here: https://portal.devcloud.sw.ge.com/about-us/pricing/